

**MCCLUSKY PUBLIC SCHOOL  
MCCLUSKY, ND 58463  
UNOFFICIAL MINUTES  
REGULAR MEETING**

The regular meeting of the McClusky Board of Education was held on January 17, 2017 in the High School Home Ec Room. Present were: Directors Larson, Hunt, Strobel, Sease and Boehm, Superintendent Poitra, Principal Klemisch, Business Manager Lauer, Reporter Allan Tinker and guests Lucas Senske and Deb Klemisch.

President Larson called the meeting to order at 7:31 P.M.

Strobel moved to approve the agenda, the unofficial minutes of the December 13, 2016 meeting, the bills for payment and the financial report. Boehm seconded. Motion carried 5-0.

Reports were given by Superintendent Poitra and Principal Klemisch.

Old Business: 1) Hunt moved to approve the final reading of policies BA (School Board Pledge of Ethics), BA-BR (Board Ethics Regulation), BBBA (Officers of the Board), BCBA (Public Participation at Board Meetings), BFA (Board-Superintendent Relations), BGA (Board Communication with the Public), CAAB (Superintendent Evaluation Procedure), KACA (Patron Complaints), and KACB (Complaints about Personnel). Boehm seconded. Motion carried 5-0. 2) Boehm moved to approve the first reading of policies AACA-E (School District's Duty Under Section 504), AACA-E2 (Section 504 Notice & Procedural Safeguards Guidelines), AAC-AR (Designation of Responsible Employees), AAC-E2 (Discrimination/Harassment Complaint Confidentiality Assessment), AAC-E3 (Training Requirements for Responsible Employees), AAC-E4 (Reasonable Accommodation Request Physician Form), ABBA (North Dakota's Comprehensive Model School Policy for Tobacco Use), BCAA (Board Meeting Agenda & Pre-Meeting Preparation), BCAB (Board Meeting Procedures), BCAB-BR (Procedure for Seating New Board at the Annual Meeting), BCAD (Executive Sessions), CAAA-E (Superintendent Job Description), DEAA (Drug & Alcohol Free Workplace), DGAA (Teacher Grievance Procedure), FF (Student Conduct & Discipline), FGDE (Student Distribution & Posting of Non-Curricular Material in School), HDD (Gifts & Bequests), KAAA (Visitors in the Schools), KAAA-AR (Visitors in the Schools Regulations), and KAAD (Distribution & Posting of Non-Curricular Material in School). Sease seconded. Motion carried 5-0.

New Business: 1) The upcoming NDSBA Negotiations Seminar was discussed.

Boehm moved to recess the open meeting and hold an executive session under NDCC 44-04-19.2 to discuss negotiations. Hunt seconded. Motion carried 5-0.

The open meeting recessed at 8:04 P.M.

The Board reconvened the open meeting at 8:32 P.M.

2) Hunt moved to offer the open paraprofessional position to Callie Hollenbeck. Boehm seconded. Motion carried 5-0. 3) Boehm moved to approve the storm make-up dates and times as recommended by Superintendent Poitra. Strobel seconded. Motion carried 5-0. 4) The McLean County Sports Co-op Surveys taken by McClusky Public School Staff and Junior High/High School Students were reviewed. 5) Acceptance of the Pledge of Securities from American Bank Center was tabled until an updated pledge is received. 6) New plans for a Staff Christmas Party were discussed.

The next School Board Meeting will be held Tuesday, February 14, 2017 at 7:30 P.M.

Sease moved to adjourn. Boehm seconded. Motion carried 5-0.

The meeting adjourned at 8:45 P.M.

**BILLS APPROVED AND ORDERED PAID:**

**General Fund: Check#23453-23543**

Payroll 12/2/2016	25,452.37
NDPERS	742.93
ETTPS	7,845.43
State Tax	225.00
State Disbursement Unit	338.00
Payroll 12/16/2016	33,574.78
NDPERS	573.83
ETTPS	9,733.59
State Tax	253.00
State Disbursement Unit	338.00
North Dakota United	700.46
American Bank Center	71.65
Blue Cross Blue Shield of ND	6,906.60
Cardmember Service	1,441.94
Goodrich Public School	8,215.89
McClusky Public School District #19	49.50
Retirement & Investment Office	15,052.33
Sam's Club Direct	133.45
Praxair Distribution, Inc.	23.18
Ace Industrial Supply, Inc.	368.00
Advanced Business Methods	569.22
AmeriPride Service	98.96
Bentz Supply Store	450.54
BHG, Inc.	122.00
Linda Bowers	161.40
City of McClusky	164.00
Co-op Elevator	1,080.00
C-Store	997.07
D&E Supply Company, Inc.	678.98
Ecolab	147.61
Farmers Union Oil Company	357.00
Holens' SuperValu	124.70
The Horace Mann Companies	111.53
Lauri Logsdon	3.97
Mechanics Plus	639.03
Menards	305.12
ND Center for Distance Education	2,085.00
ND Center for Distance Education	1,529.00
Ottetail	7,605.93
Cheri Poitra	79.38
Turtle Lake Rexall Drug	18.54
Waste Management of WI/MN	324.28
West River Telecommunications	923.46
<b>Hot Lunch: Check#3211-3226</b>	
Payroll 12/2/2016	865.08

NDPERS	221.66
ETTPS	346.71
State Tax	12.00
Messerli & Kramer	103.58
McClusky Hot Lunch	40.00
Payroll 12/16/2016	368.50
NDPERS	116.72
ETTPS	150.19
State Tax	3.00
Messerli & Kramer	103.58
McClusky Hot Lunch	40.00
Dean Foods North Central	221.67
Holens' SuperValu	52.68
US Food Service, Inc.	2,298.32
<b>Activities: Check#5319-5329</b>	
JT's Inflatable Games, Inc.	775.00
ND FFA Association	9,432.00
Cardmember Service	144.64
JT's Inflatable Games, Inc.	775.00
Sam's Club Direct	188.24
Holens' SuperValu	30.84
Ramkota Hotel & Conference Center	594.00

Andrea Lauer  
Business Manager