

MCCLUSKY PUBLIC SCHOOL
MCCLUSKY, ND 58463
UNOFFICIAL MINUTES
REGULAR MEETING

The regular meeting of the McClusky Board of Education was held on February 14, 2017 in the High School Home Ec Room. Present were: Directors Larson, Hunt, Strobel, Sease and Boehm, Superintendent Poitra, Principal Klemisch, Business Manager Lauer, Reporter Allan Tinker and guest Lucas Senske.

President Larson called the meeting to order at 7:30 P.M.

Sease moved to approve the agenda, the unofficial minutes of the January 17, 2017 meeting, the bills for payment and the financial report. Boehm seconded. Motion carried 5-0.

Reports were given by Superintendent Poitra and Principal Klemisch.

Old Business: 1) Boehm moved to approve the final reading of policies AACA-E (School District's Duty Under Section 504), AACA-E2 (Section 504 Notice & Procedural Safeguards Guidelines), AAC-AR (Designation of Responsible Employees), AAC-E2 (Discrimination/Harassment Complaint Confidentiality Assessment), AAC-E3 (Training Requirements for Responsible Employees), AAC-E4 (Reasonable Accommodation Request Physician Form), ABBA (North Dakota's Comprehensive Model School Policy for Tobacco Use), BCAA (Board Meeting Agenda & Pre-Meeting Preparation), BCAB (Board Meeting Procedures), BCAB-BR (Procedure for Seating New Board at the Annual Meeting), BCAD (Executive Sessions), CAAA-E (Superintendent Job Description), DEAA (Drug & Alcohol Free Workplace), DGAA (Teacher Grievance Procedure), FF (Student Conduct & Discipline), FGDE (Student Distribution & Posting of Non-Curricular Material in School), HDD (Gifts & Bequests), KAAA (Visitors in the Schools), KAAA-AR (Visitors in the Schools Regulations), and KAAD (Distribution & Posting of Non-Curricular Material in School). Hunt seconded. Motion carried 5-0. 2) Hunt moved to approve the first reading of policies ABBE (Displays of Religious Objects or Documents), ABCA (Copyrighted Material & Intellectual Property), ACCA (Sexual Offenders on School Property), ACCA-BR (Criteria for Granting Parent Offenders Privileges to Enter School Property), ACDA (Acceptable Use), ACE (Violent & Threatening Behavior), ACEA (Bullying Policy), ACEA-E1 (Bullying Policy Adoption & Dissemination Checklist), ACEA-E2 (Bullying Reporting Guidelines), ACEA-E3 (Staff Bullying Report Form), ACEA-E4 (Student Bullying Report Form), ACEA-E5 (Bullying/Harassment Investigation Protocol), BBBB (School Board Committees), BCAD-E2 (Executive Session Format), BCAD-E3 (Executive Session for Discussion of Education Records), DEAA-AR (Procedure if Harmful Chemical Use is Suspected), DEAA-E (Record of Observable Behavior), DEAC (Staff Dress Code), DEBA (Confidentiality), DEBD (Staff-Student Relations (Non-Fraternization Policy)), DEBF (Employee Speech), DGAA-E (Grievance Form), DHAB (Title I Qualifications Notification Requirement), DI (Personnel Records), DI-BR (Personnel Records Review Procedure), DI-E (Personnel File Records Checklist), DI-E2 (Notice of Confidential Record on File), DIA (Distribution of Personnel Directory), DIB (Review of Contested Material in Personnel Files), FDE (Education of Special Education/Disabled Students), FGA (Student Education Records and Privacy), FGAA (Student Counseling & Guidance Records & Confidentiality), FGDB (Student Handbooks), GAAA (Curriculum Design & Evaluation), GAAB (Curriculum Adoption), GAAC (Review & Complaints of Instructional & Resource Material), GAAC-BR (Procedure for Reviewing Complaints About Instructional/Resource Material), GAAC-E1 (McClusky Public School's Request for Reconsideration of Instructional Resources), GAAC-E2 (Library Bill of Rights), GAAC-E3 (Access to Resources and Services in the School Library Media Program), GAAC-E4 (Hatch Amendment Sample Letter), GBA (Academic Freedom), GBAA (Teaching About Religion), GBAA-E (Teaching About Religion Checklist), GCBA (Grading), GCC (Protection of Pupil Rights Amendment & Third-Party Research on Students), GCC-E (Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)), HCBB (Sales Calls & Demonstrations), HDD-AR (Donated Playground Equipment), HDD-E (McClusky Public School IRS Receipt for Charitable Contributions), IDC (Data Protection & Security Breaches), IDC-E (Security Breach Procedures), KACB-E (Personnel Complaint Form), KACB-E2

(Investigation Confidentiality Agreement), KACB-E3 (Responding to Personnel Complaints), KACB-E4 (Investigation Report on File), KBA (Relations with the News Media), KBA-BR1 (Relations with the News Media Regulations) and KBA-BR2 (Sports and Special Events Media Coverage). Strobel seconded. Motion carried 5-0. 3) An update was given on the 2017 NDSBA Negotiations Seminar, held February 9-10. 4) An update was given on the McLean County Sports Co-op Meeting, held January 19, 2017. 5) Strobel moved to accept the Pledge of Securities from American Bank Center. Boehm seconded. Motion carried 5-0.

New Business: 1) Boehm moved to accept the proposal from MREC for School Counseling Services for the 2017-2018 school year. Hunt seconded. Motion carried 5-0. 2) A Maintenance Agreement with H.A. Thompson & Sons for the heater system was discussed. 3) The process and timelines for the Superintendent Evaluation, due March 15th, were discussed.

The next School Board Meeting will be held Tuesday, March 14, 2017 at 8:00 P.M.

Boehm moved to adjourn. Strobel seconded. Motion carried 5-0.

The meeting adjourned at 8:26 P.M.

BILLS APPROVED AND ORDERED PAID:

General Fund: Check#23514-23593

Payroll 1/6/2017	26,496.97
NDPERS	905.62
ETTPS	8,183.57
State Tax	236.00
State Disbursement Unit	338.00
Payroll 1/20/2017	28,407.03
NDPERS	747.32
ETTPS	8,435.48
State Tax	226.00
State Disbursement Unit	338.00
North Dakota United	700.46
American Bank Center	33.90
NDASA	180.00
AFLAC	632.61
Blue Cross Blue Shield of ND	6,906.60
Cardmember Service	608.54
Cheri Poitra	78.11
Retirement and Investment Office	13,678.57
NDSBA	1,765.00
Michael Axt	876.34
Andrea Lauer	91.02
Cheri Poitra	139.10
Praxair Distribution, Inc.	295.40
AFLAC	632.61
Ameripride Service	98.96
Bentz Supply Store	263.03
BHG, Inc.	214.25
City of McClusky	128.00
C-Store	1,311.41
Eckroth Music	162.89

Ecolab	141.94
Farmers Union Oil Co.	683.95
Harlow's Bus Sales, Inc.	1,723.60
Haugen's Drain Services	680.00
Holens' SuperValu	121.74
The Horace Mann Companies	115.73
J.W. Pepper & Son, Inc.	417.06
Kim's Appliance Service, Inc.	2,413.56
Mechanics Plus	848.02
Menards	59.91
Midwest Investigation & Security, Inc.	437.49
ND Center for Distance Education	139.00
Ottertail	8,164.47
Preble Medical Services, Inc.	53.00
Rhoads Home Improvements	175.00
Union Bar & Grill	45.04
Waste Management of WI/MN	324.92
West River Telecommunications	957.19
Building Fund: Check#1052-1053	
C&H Glass Company	1,520.00
H.A. Thompson & Sons, Inc.	10,187.15
Hot Lunch: Check#3221-3236	
Payroll 1/6/2017	1,022.40
NDPERS	257.39
ETTPS	413.99
State Tax	13.00
Messerli & Kramer	103.58
McClusky Hot Lunch	40.00
Payroll 1/20/2017	928.49
NDPERS	236.78
ETTPS	373.12
State Tax	12.00
Messerli & Kramer	103.58
McClusky Hot Lunch	40.00
AFLAC	92.43
AFLAC	92.43
Dean Foods North Central	643.97
US Food Service, Inc.	3,150.60
Activities: Check#5324-5339	
Megan Jerkovich	24.00
Jeremy Lauer	40.00
Savannah Rhoads	12.00
Lucas Senske	40.00
Cardmember Service	261.78
Brenda Potts	88.62
Roberta Netzloff	100.00

McClusky PTA	54.00
Michael Axt	218.00
NDSU CFFA	210.00
KPB Sales & Distribution, LLC	139.20
Menards	15.14
Ramkota Hotel & Conference Center	581.90
Union Bar & Grill	9.00

Andrea Lauer
Business Manager