

MCCLUSKY PUBLIC SCHOOL
MCCLUSKY, ND 58463
UNOFFICIAL MINUTES
REGULAR MEETING

The regular meeting of the McClusky Board of Education was held on April 11, 2017 in the High School Home Ec Room. Present were: Directors Larson, Hunt, Strobel, Sease and Boehm, Superintendent Poitra, Business Manager Lauer, and guest Lucas Senske.

President Larson called the meeting to order at 8:01 P.M.

Strobel moved to approve the agenda, the unofficial minutes of the March 14, 2017 meeting, the bills for payment, and the financial report. Hunt seconded. Motion carried 5-0.

A report was given by Superintendent Poitra.

Old Business: 1) Hunt moved to approve the final reading of policies FFB (Attendance & Absences), FFB-E (Accumulated Absence Letter to Parents), FFD (Carrying Weapons), FFE-AR (Meals for Students Participating in Extracurricular Activities), FFE-AR2 (Athletics Physicals), FFH (Student Dress Code), FFK (Suspension and Expulsion), FFK-BR (Suspension and Expulsion Regulations), FFK-E1 (Suggested Procedure for Conducting an Expulsion Hearing), FGR-BR (Student Education Records Access & Amendment Procedure), FGA-BR2 (Criteria for Approving and Denying Directory Information and PII Release Requests), FGA-E (Notice of Directory Information), FGA-E2 (Model Notification of Rights under FERPA for Elementary and Secondary Schools), FGA-E3 (FERPA Release Form for Parents), FGA-E4 (Notice of Executive Session Tape on File), FGA-E5 (Student Information Sharing Request Form), FGA-E6 (Model Form for Disclosure to Parents of Dependent Students), FGA-E7 (School Officials' Guide to FERPA and Data Privacy Policy), FGA-E8 (Parties Approved to Receive Student Data), FGCB (Searches of Students & Students' Personal Property), FGCB-E (Search and Seizure of Students Form), FGDB-E (Department of Public Instruction Student Handbook Regulations), GAAC (Review & Complaints of Instructional & Resource Material) and GAAC-BR (Procedure for Reviewing Complaints about Instructional/Resource Material). Sease seconded. Motion carried 5-0. 2) Boehm moved to approve the first reading of policies AAB (District Goals & Objectives), ABAB-AR (Extracurricular Scheduling Regulation), ABBA-BR (Tobacco-Free Schools & Workplaces Violations by the Public), ABBC (Non-Curricular Use of District Equipment), ABBD (Commercial and Political Use of Schools), ABBD-A (Political Activities), ABBF (Ticket Sales for Accessible Seating), ABBA-AR (Computer Software), ABCB (Sportsmanship), ABCC (Wellness Policy), ABCC-AR2 (Physical Activity and Recess Regulations), ABCC-E (Hiring & Training Requirements for Food Services Staff), ABCD (Records Retention), ABCD-E (North Dakota School District Finance Records Retention Schedule), ACAA (Emergency Closings), ACAB (Emergency & Disaster Plans & Drills), ACAC (Accident Reporting), ACBA (Automated External Defibrillators), ACBB (Significant Contagious Diseases), ACBB-AR (Responding to Potential Health Threats), ACBB-E (Universal Precautions & Sanitary Cleanup), ACBB-E2 (Laws on Immunizations, Contagious Disease, Reportable Disease, and Significantly Contagious Disease), ACBC (Use of Animals in District Schools & in Curricular Programs), ACBC-AR (Use of Animals in Curricular Programs Regulations), ACBD (School Medication Program), ACBD-AR (School Medication Program Regulations), ACBD-E1 (School Medication Provider Opt-Out or Opt-In and Verification of Eligibility Form), ACBD-E2 (Authorization/Parental Consent for School to Provide Medication or Student to Self-Administer Medication), ACBD-E3 (Medication Check-In Form), ACBD-E4 (Emergency Medication Check-In Form), ACBD-E5 (Medication Pass), ACBD-E6 (Medication Pass Log), ACBD-E7 (Record of Medication), ACBD-E8 (Controlled Medication Log), ACBD-E9 (Medication Incident Report), ACBD-E10 (Medication Pickup Notice), ACBD-E11 (Medication Disposal/Destruction Log), ACDB (Video Surveillance & Recording in Schools), ACEB (Hazing), ACEC (Vandalism), ACF (Whistleblower Protection Policy: Prohibition Against Retaliation), BDA (Procedure for Adopting Board Policy), BDA-E (McClusky Public School Policy Acknowledgement Form), CBAA (Administrative Regulations), FACA (Placement & Adjustment of Transfer Students), FACB (Transfers and Withdrawals

Records), FACB-E (McClusky Public School District Student Residency Verification), FACB-E2 (Student Residency Checklist), FACB-E3 (FERPA and Student Authorization Release), FC (Student Safety & Supervision), FC-E (Missing Student Report Form), FCAF (Concussion Management), FCAF-AR (Concussion Management Program), FCAF-E1 (Concussion Management Removal from Play Authorities), FCAF-E2 (Return to Play Acknowledgement Form), FCBB (Student Transportation Safety & Supervision), FCBB-AR (Student Transportation Safety & Supervision Regulations), FDE-E (Section 504 Eligibility Determination Form), FF-AR (Student Conduct Standards & Disciplinary Procedures), FF-E (Examples of Student Conduct Violations), FFA (Student Alcohol & Other Drug Use/Abuse), FFA-AR (Alcohol & Other Drug Use/Abuse), FFC (Bus Conduct), FFC-AR (Bus Conduct Regulations), FFK-E2 (Suspension and Expulsion of Special Education Students), GACD (Summer School), IB (Food Service Program), IB-BR (Lunch Charging), IB-E1 (Free & Reduced Price Meal Eligibility Appeals), IB-E2 (DPI Requirements & Guidance for Adult Meals), IB-E3 (Foods of Minimal Nutritional Value), IEAA (Bus Safety), and IEAA-AR (School Bus Accidents). Strobel seconded. Motion carried 5-0. 3) Boehm moved to accept the Employee Assistance Program Proposal from The Village Business Institute with a Start Date of September 1st. Strobel seconded. Motion carried 5-0.

New Business: 1) The Upcoming Staff/Teacher Appreciation Week was discussed. 2) Hunt moved to accept Donna Lipp's Letter of Retirement, effective at the end of the 2016-17 School Year. Boehm seconded. Motion carried 5-0. 3) Boehm moved to approve Dan Klemisch's Request for Payment of Unused Sick and Personal Leave. Strobel seconded. Motion carried 5-0. 4) Recommendations from Superintendent Poitra regarding the Elementary Remedial Summer School and the Summer Lunch Program were tabled until the May meeting.

The next School Board Meeting will be held Tuesday, May 9, 2017 at 8:00 P.M.

The Last Day of School will be Thursday, May 25, 2017.

The McClusky High School Graduation Ceremony will be Sunday, May 28, 2017 at 2:00 P.M.

Sease moved to adjourn. Strobel seconded. Motion carried 5-0.

The meeting adjourned at 8:47 P.M.

BILLS APPROVED AND ORDERED PAID:

General Fund: Check#23609-23698

Payroll 3/3/2017	25,637.47
NDPERS	736.90
ETTPS	7,913.89
State Tax	230.00
State Disbursement Unit	338.00
Payroll 3/17/2017	29,908.30
NDPERS	722.95
ETTPS	8,815.57
State Tax	232.00
State Disbursement Unit	338.00
North Dakota United	722.95
American Bank Center	11.25
Blue Cross Blue Shield of ND	6,906.60
Charles Netzloff	37.67
Region VII Music	80.00
Retirement & Investment Office	13,787.85
Cardmember Service	1,453.46
Deb Klemisch	403.31
Cheri Poitra	90.95
Praxair Distribution, Inc.	171.70

AFLAC	632.61
AmeriPride Service	98.96
Bentz Supply Store	179.83
BHG, Inc.	179.00
Bismarck Public Schools	242.45
City of McClusky	182.00
Co-op Elevator	1,973.50
C-Store	1,387.87
D&E Supply Company, Inc.	242.96
Farmers Union Oil Co.	212.85
Grand International	539.24
Hedahls, Inc.	48.44
Holens' SuperValu	20.17
Kaplan Early Learning Company	355.26
Lauri Logsdon	12.87
Braden McCloskey	144.45
The McClusky Gazette	72.00
Menards	66.81
ND Center for Distance Education	278.00
Ottertail	8,972.87
Cheri Poitra	50.83
Trio Environmental Consulting, Inc.	645.00
Waste Management of WI/MN	330.77
West River Telecommunications	927.14
Hot Lunch: Check#3240-3257	
Payroll 3/3/2017	959.88
NDPERS	243.83
ETTPS	387.12
State Tax	12.00
Messerli & Kramer	104.67
McClusky Hot Lunch	40.00
Payroll 3/17/2017	967.08
NDPERS	245.39
ETTPS	390.22
State Tax	12.00
Messerli & Kramer	104.67
McClusky Hot Lunch	40.00
AFLAC	92.43
Dean Foods North Central	532.70
Holens' SuperValu	79.09
US Food Service, Inc.	2,291.34
Activities: Check#5355-5370	
Shelby Faul	60.00
Morgan Grade	60.00
Carson Houser	50.00
MinnTex Citrus, Inc.	2,418.77

ND FFA Association	390.00
Lucas Rath	50.00
Baleigh Ripplinger	20.00
Kaley Sease	30.00
Jacob Strobel	60.00
Michael Wolt	40.00
Cardmember Service	1,451.87
Brenda Potts	225.71
Lifetouch Publishing, Inc.	652.50
McClusky PTA	8.00
ND FFA Association	707.00
Brenda Potts	19.32

Andrea Lauer
Business Manager