

**MCCLUSKY PUBLIC SCHOOL**  
**MCCLUSKY, ND 58463**  
**AGENDA**  
**June 20, 2017**

To: McClusky Board of Education  
Re: June Board Meeting  
Date: June 20, 2017  
Room: High School Home Ec Room  
Supper: 7:30 PM (a quorum may be present but no business discussed)  
Meeting: 8:00 PM (Official Start of Meeting – a quorum must be present)

**AGENDA**

- 1) Call meeting to order
- 2) Approval of the agenda, board meeting minutes, bills for payment, financial report

**REPORTS**

- 1) Superintendent Report
  - a) Forecast Revenue
  - b) Summer Bus Repairs
  - c) Positions Advertised
  - d) HS Summer School Classes & ESY
- 2) Principal Report
  - a)

**OLD BUSINESS**

- 1) School Board Policy Book (Final Reading)
  - a) AAA - Philosophy of Public Schools
  - b) ABAA - School District Organization Plan
  - c) ABAB - School Year & Calendar
  - d) ABABA - Religious Observances
  - e) ABBB - Non-Curricular Use of District Property
  - f) ABBF-E - Americans with Disabilities Act Regulations Ticket Sales for Accessible Seating
  - g) BAA - Employing Board Members
  - h) BAB - Board Conflict of Interest
  - i) BAC - Board Member Internet and Social Media Use Pledge of Ethics
  - j) BBA - School Board Elections & Terms of Office
  - k) BBA-E - Notice of Election Letter
  - l) BBA-E2 - Notice of Filing Deadline
  - m) BBA-E3 - Notice of School District Election
  - n) BBC - Method for Filling a Board Vacancy
  - o) BBC-E - School Board Application Form
  - p) BC - Meetings of the Board
  - q) BCAC - Minutes
  - r) BCBA-BR - Rules of Decorum at Board Meetings
  - s) BCBB - News Coverage of Board Meetings
  - t) BCBB-BR - News Coverage of Board Meetings Regulations
  - u) BC-E - Sample Meeting Notice
  - v) BDAA - Contracts Supersede Policy and Regulations
  - w) BDAB - Savings Clause

- x) BDBA - Consultants to the Board
- y) BDBB - Retaining an Attorney
- z) BDC - Insurance for Board Members
- aa) BDD - Compensation & Expenses for Board Members
- bb) BDE - Membership in Associations
- cc) BE - Board Member Development
- dd) BEA - Candidate Orientation
- ee) BEB - New Member Orientation
- ff) BEC - School Board Evaluation
- gg) BEC-E - School Board Self-Evaluation
- hh) BFB - Board-Staff Relations
- ii) BFC - Retiring Board Members
- jj) BFD - Board Member Visits to Schools
- kk) CAAB-E - Superintendent Evaluation Motions
- ll) CABA - Creation and Elimination of Administrative Personnel Positions
- mm) CABB - Hiring Administrative Staff
- nn) CABC - Administrative Reduction in Force
- oo) CBAB - Administration in Policy Absence
- pp) CBB - Superintendent's Consulting Activities
- qq) CBC - Transfer of Administrative Personnel
- rr) CBD - Superintendent's Role in Negotiations
- ss) CCB - Superintendent Grievance Procedure
- tt) DA - Personnel Policies Requirements and Implementation
- uu) DAA - Role of Policy and Regulations for Non-Contracted Employees
- vv) DAB - Definitions for Personnel Policies
- ww) DBAA - Recruitment, Hiring and Background Checks for New Classified Personnel
- xx) DBAA-AR - Criminal History Record Check Screening Procedure
- yy) DBAA-E - U.S. Office of Personnel Management Adjudication System
- zz) DBAA-E2 - Intent to Hire Letter
- aaa) DBAB - Emergency Hiring of Classified Personnel
- bbb) DBAC - Recruiting and Hiring Teachers
- ccc) DBAC-E - Competitive Personnel System Example for Teachers
- ddd) DBAC-E2 - Criminal History Record Screening Procedures for Teachers
- eee) DBBA - Drug & Alcohol Testing Program for Employees
- fff) DBBA-AR - Drug & Alcohol Testing Procedures
- ggg) DBBA-E - Drug & Alcohol Testing Notification Requirements for Employees
- hhh) DBBB - Physical Examinations
- iii) DBCB - Classified Staff Job Descriptions
- jjj) DBD - Classified Staff Intent to Rehire
- kkk) DBD-E - Intent to Rehire Classified Staff Notice
- lll) DCAB - Fringe Benefits
- mmm) DCAC - Salary Adjustments
- nnn) DCB - Definition of Workweek and Overtime and Compensatory Time
- ooo) DCB-E - Compensatory Time Off Law
- ppp) DCCA - Signing Bonuses
- qqq) DDA - Sick Leave
- rrr) DDAA-E2 - FMLA Forms
- sss) DEBB - Conflict of Interest
- ttt) HCBA - Vendor Conflict of Interest Disclosure
- uuu) HEBC - Fraud Prevention and Investigation
- vvv) HEBD - Audits

- a) AAC-E3 - Discrimination and Harassment Training Requirements for Employees
- b) CAAA - Superintendent Recruitment and Appointment (updated)
- c) CAAB - Superintendent Evaluation Procedure (updated)
- d) FACB - Student Transfer & Withdrawal Records (updated)
- e) FCAC - Head Lice (updated)
- f) FCAF - Concussion Management (updated)
- g) FDB - Education of the Homeless Student (updated)
- h) FDB-BR - Education of the Homeless Dispute Resolution Procedure
- i) FDB-E - Caregiver Authorization Form
- j) HEAC - Management of Student Activities Funds (updated)
- k) IB-BR - Meal Charging Procedure (updated)
- l) IB-E4 - Outstanding Balance Letter

**NEW BUSINESS:**

- 1) Designate Homeless Liaison for the School (cannot be Superintendent)
- 2) Receive and Act on Contract for Paul Richter for K-12 Special Education Teacher at a salary of \$34,100.00.
- 3) Receive and Act on Request for Unused Sick Leave Payout from Braden McCloskey
- 4) Receive and Act on Dan Klemisch's Additional Days worked beyond his Contracted Days for the Summer of 2017
- 5) Receive and Act on Recommendations for 2017-18 Classified Staff wage increases. (\*The Board may go into Executive Session under NDCC 44-04-19.2 to discuss contract negotiations.)
- 6) Receive and Act on Board Negotiations Committee's Recommendations for 2017-18 Superintendent Salary
- 7) Act on Payment of all Final Bills for the End of the Fiscal Year
- 8) Set Date for Next Month's Annual Meeting
- 9) Important Upcoming Dates:
  - a) Annual Meeting: July 24, 2017 7:00 PM (???)