

**GIFTS & BEQUESTS**

The Board may accept on behalf of and for the District any bequest or gift of money or property for a purpose deemed by the Board to be suitable and to utilize such money or property so designated. The Board reserves the right to refuse any gift that, in the opinion of the Board, is not in the best interests of the District or unnecessarily restricts the actions or decisions of the Board. Unless otherwise provided, no part of such property or the income from the property shall be diverted or used for any other purpose.

To be acceptable, a gift must satisfy the following criteria:

1. Has a purpose consistent with those of the school.
2. Is offered by a donor acceptable to the Board.
3. Will not add to staff load unless the District is willing to assume financial responsibility for compensating staff for additional duties associated with the gift.
4. Will not begin a program which the Board would be unwilling to take over when gift or grant funds are exhausted.
5. Will not bring undesirable or hidden costs to the District.
6. Will place no restrictions on the school program or operations; will not restrict the district’s ability to comply with law, including Title IX; and will not remove control from the Board.
7. Will not be inappropriate or harmful to the education of students.
8. Will not be in conflict with any provision of the school code or public law.
9. Will become district property.
10. If the gift is school equipment or supplies, it was procured in an ethical manner as determined by the Board or its designee. The Board or designee may request documentation from the donor to verify compliance with this requirement.
11. If generated through a fundraising activity, the fundraising activity was conducted in compliance with any applicable law, did not violate school district policy, does not conflict with the district’s mission and goals, and did not jeopardize the safety of any district students or staff involved.
12. Any money raised for the District must be accounted for using proper checks and balances and best accounting practices. The Board or designee may request documentation from the donor to verify compliance with this requirement.

The Superintendent may establish additional criteria to be met in the acceptance of gifts and the procedure for examining and evaluating offers of gifts to the District.

The District will seek partnerships with businesses where possible.

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Complementing Documents

- HDD-AR, Donated Playground Equipment
- HDD-E, IRS Receipt for Charitable Contributions