

TEACHER PREP TIME

In accordance with the state accreditation standards, McClusky Public Schools shall provide each teacher with preparation (prep) time. Prep time is considered part of teachers' contracted working hours. As such, teachers shall use prep time to prepare for performing curricular duties. Examples of permissible prep time activities include lesson planning, grading, meeting with individual students, reading professional development literature, meetings as determined by administrators, trainings authorized by district administration, and other curricular-related preparation activities approved by building administration. Prep time shall not be used as a break period, and all applicable policies and rules concerning employee conduct and work-related expectations, including those prohibitions related to leaving the building, apply during prep time.

Complementing Documents

- DE, Staff Conduct

End of McClusky School District #19 Policy DHBE.....Adopted: February 13, 2018