

CRITERIA FOR EVALUATING INFORMAL BIDS OR PROPOSALS

Determination of Responsible Sellers/Vendors

For the purpose of this regulation, responsible seller/vendor is determined based on investigation of financial responsibility, insurability, effective equal employment opportunity, capacity to produce, sources of supply, performance record in the business or industry, and other matters relating to the vendor/seller's probable ability to deliver in the quantity and at the time required. Each district purchaser is authorized to determine if a vendor/seller is responsible and may consult the chief procurement officer as part of the decision-making process.

Criteria for Awarding Informal Bids and Proposals

Awards are made to the responsible seller/vendor whose proposal is determined to be most advantageous.

Discussion, negotiations, and best and final offers may be requested for informal bids/proposals.

Complementary Documents

- HCAA, Purchasing
- HCAB, Bidding Requirements & Procedures
- HEAA, Line Item Transfer Authority

End of McClusky School District #19 Board Reg. HCAA-BR Approved: March 13, 2018