

CORRESPONDENCE COURSES

When McClusky Public High School(s) find(s) it impossible or impractical to offer a course or courses desired by a student, the school principal may permit the student to take such a course or courses from the ND Center for Distance Education or from some other institution which has an accredited correspondence division. Students who withdraw from school for reasons of emergency may petition the building principal for permission to take correspondence work toward graduation credits.

Correspondence courses may also be taken as a part of the gifted and talented program of the school or if a student is unable, because of scheduling difficulties, to take a course offered by the McClusky Public High School and required for graduation. Failure in a subject is not justification for enrollment in a correspondence course. If the student can take the course regularly offered at school, permission to take a correspondence course will be denied.

Once enrolled in a class through the Division, the class will be listed on the student's cumulative record form. The grade will be recorded and will be used in determining the GPA of the student.

Credit will be granted only if the course would normally be found in a high school curriculum. To be accepted as a part of the requirements for graduation, the record of credit must be received and recorded one week prior to graduation.

The principal will personally supervise the student's work or will assign a teacher to do so.

Responsibility for success or failure in correspondence work rests entirely with the student.

A deposit will be required upon registration to enroll in an online or correspondence course. The District will reimburse the student's deposit upon completion of the course. If the student fails to complete the course the deposit is forfeited and may be responsible for the remaining balance of the course.

Complementing Documents

- FECA, Honor Roll
- GCBA, Grading
- GDB, Graduation Exercises

End of McClusky School District #19 Policy GACA Adopted: May 8, 2018