

**PRINTING AND DUPLICATING SERVICES**

The District will provide printing and duplicating equipment to assist the staff in their educational assignments. This equipment include(s) machines for the reproduction of materials in either single or multiple copies. District copying facilities shall be used only for school purposes and in accordance with the district's copyright policy. The administration will establish regulations and procedures for the use and control of these various services. The staff will follow established procedures in requisitioning these services and in preparing materials for reproduction.

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Complementing Documents

- ABCA, Copyrighted Materials & Intellectual Property

**End of McClusky School District #19 Policy ICB.....Adopted: June 19, 2018**